

**Bexar County
Emergency Services District No. 2
Meeting Minutes
March 18, 2010
7:00 P.M.**

Bexar County Emergency Services District No. 2 conducted a meeting at the District Office located on 11511 Potranco Road, San Antonio, Texas 78253, Thursday, March 18, 2010 at 7:00 P.M. and discussed the following;

1. Commissioner Panter called the Bexar County Emergency Services District No. 2 Meeting to Order at 7:11 P.M. and established a quorum with all members present.
 - A. The Pledge of Allegiance was recited.
2. Citizen's Public Forum. (3 minute time limit per individual) Mr. Josh Brown from GVVFD informed the Board that their spring newsletter was ready for print and he asked that the Board proofread the ESD article before it went to print.
3. Briefing by Chief Hoeffner on the March 8, 2010 fire in the Westcreek subdivision. The Fire Chief gave the Board a briefing on the fire. Over 25 firefighters were involved. The cause is still under investigation.
4. Approval of the Meeting Minutes from the following dates; February 18, 2010 & February 25, 2010. Commissioner Kolar made a motion to approve the meeting minutes. Commissioner Ninan seconded the motion. Motion carried by a 4/0 vote in favor of.
5. OLD BUSINESS:
 - 5.1. Discussion and appropriate action on the Geronimo Village Volunteer Fire Department Monthly Reports to the District.
 - a. Monthly Activity Report. Commissioner Partee stated that the response times were better this month. Commissioner Partee made a motion to accept the Monthly Activity Report. Commissioner Ninan seconded the motion. Motion carried by a 4/0 vote in favor of.
 - b. Monthly Budget Report. Commissioner Brown made a motion to reimburse GVVFD for the Directv installation. Commissioner Partee seconded the motion. Motion carried by a 4/0 vote in favor of. Commissioner Kolar made a motion to accept the Monthly Budget Report. Commissioner Partee seconded the motion. Motion carried by a 4/0 vote in favor of.

- c. **Presentation of the GVVFD Funding Request to the District based on their Monthly Budget Report. Commissioner Kolar made a motion to accept GVVFD's Funding Request to the District. Commissioner Partee seconded the motion. Motion carried by a 4/0 vote in favor of.**
- 5.2. **Review, discussion and appropriate action on approving a funding and payment request from GVVFD. Commissioner Kolar made a motion to pay the funding request of \$ 44,563.51. Commissioner Partee seconded the motion. Motion carried by a 4/0 vote in favor of.**

At this time, the Board took a short recess so that the Administrator could process any checks for GVVFD.

5. **Convened as Board Members of District 2 Fire & Rescue.**

Reconvened as Board Members of ESD No. 2.

6. **NEW BUSINESS:**

- 6.1 **Discussion and appropriate action regarding a Mutual Aid Agreement with Medina County ESD No. 2. Commissioner Panter said this was something that needed attention and suggested that both Mr. Kolar and Brown work together on this issue. Commissioner Partee made a motion to proceed regarding a Mutual Aid Agreement with Medina County ESD No. 2. Commissioner Brown seconded the motion. Motion carried by a 4/0 vote in favor of.**
- 6.2 **Discussion and appropriate action on equipping all engines with 35 foot ladders and other relevant equipment. Commissioner Brown made a motion to proceed to purchase the ladders and make the necessary adjustments to the trucks. Commissioner Ninan seconded the motion. Motion carried by a 4/0 vote in favor of.**
- 6.3 **Discussion and appropriate action on the possible acquisition of a ladder truck. This item was deferred.**
- 6.4 **Discussion and appropriate action on performing an inventory of all ESD equipment to include labeling and the retrieval of equipment not being used efficiently. This item was deferred.**
 - a. **PPE issued out to members/firefighters/medics that are not responding to calls and/or attending training.**
- 6.5 **Discussion and appropriate action on status of new contract with GVVFD. This item was deferred.**
- 6.6 **Discussion and appropriate action on first responder vehicles. This item was deferred.**

- 6.7 Discussion and appropriate action on ESD web site. This item was deferred.
- 6.8 Discussion and appropriate action on the development and distribution of a newsletter for the District. This item was deferred.
- 6.9 Discussion and appropriate action on requesting ISO to conduct a review of District No. 2 to determine what, where and how to fund needed improvements to establish as low as ISO rating as possible. Commissioner Partee made a motion to request a review from the ISO for performing an audit to make recommendations that will possibly lower the ISO rating for the District. Commissioner Ninan seconded the motion. Motion carried by a 4/0 vote in favor of.
- 6.10 Discussion and appropriate action concerning AR for establishing FF awards and decorations program. This item was deferred.
- 6.11 Discussion and appropriate action addressing receipt and dissemination of ESD information by the Secretary/Treasurer. This item was deferred.
- 6.12 Discussion and appropriate action regarding emergency equipment requests. This item was deferred onto a workshop.
- 6.13 Discussion and appropriate action on the creation of a part time or $\frac{3}{4}$ time ESD equipment maintenance technician position. This item was deferred and will be placed on the D2FR agenda.
- 6.14 Discussion and appropriate action regarding recoupment action for lost or damaged ESD equipment. This item was deferred.

7. FINANCIAL REPORT.

- a. Review of the Financial Report. Commissioner Partee reviewed the Financial Report with the Board. Commissioner Brown made a motion to accept the Financial Report. Commissioner Ninan seconded the motion. Motion carried by a 4/0 vote in favor of.
 - b. Action to pay the outstanding bills due for the month. Commissioner Partee made a motion to pay the outstanding bills due for the month. Commissioner Ninan seconded the motion. Motion carried by a 4/0 vote in favor of.
 - c. Discussion and appropriate action concerning a monetary/capitalization reserve for the ESD. This item was deferred.
8. Determine the agenda, date and time for the next Board Meeting. The next meeting was set for March 23, 2010. A Public Notice will be posted for April 11, 2010 from 10:00 A.M. thru 5:00 P.M. so that the Board may attend a Bar-B-Que at the GVVFD Fire Station.

9. **Adjourn.** Commissioner Partee made a motion to adjourn. Commissioner Ninan seconded the motion. Motion carried by a 4/0 vote in favor of. Meeting adjourned at 9:59 P.M.

ATTEST:

Mr. Frank Partee
Secretary/Treasurer

Ms. Gloria Salinas
Administrator