

**Bexar County
Emergency Services District No. 2
Meeting Minutes
November 20, 2008
7:00 P.M.**

Bexar County Emergency Services District No. 2 conducted a meeting at the District Office located on 11511 Potranco Road, San Antonio, Texas 78253, Thursday, November 20, 2008 at 7:00 P.M. and discussed the following;

- 1. Commissioner Kolar called the Bexar County Emergency Services District No. 2 Meeting to Order at 7:01 P.M. and established a quorum. Commissioner Ninan was not present.**
 - A. The Pledge of Allegiance was recited.**
- 2. Citizen's Public Forum. (3 minute time limit per individual) An individual spoke and gave Commissioner Kolar an information package about medical bracelets. Commissioner Kolar gave the package to the Fire Chief to look into.**
- 3. Approval of Meeting Minutes from October 23, 2008 meeting. Commissioner Martinez made a motion to approve the meeting minutes. Commissioner Partee seconded the motion. Motion carried by a 3/0 vote in favor of.**
- 4. Report by President Kolar on items of interest to the Board. Commissioner Kolar informed that the new fire trucks were here and could possibly use them but they still lacked radios and other equipment. GCC has not paid Pierce yet because of a delay in paperwork.**
- 5. OLD BUSINESS:**
 - 5.1 Updates, discussion and appropriate action on storage of used and/or unusable equipment kept by GVVFD. This item will be dropped from future agenda as it has been addressed.**
 - 5.2 Updates, discussion and appropriate action on the maintenance software that was purchased by GVVFD with ESD funds to provide maintenance tracking of vehicles. Mr. Brown gave a copy of the report to Commissioner Kolar and will be giving the District a quarterly report.**
 - 5.3 Updates, discussion and appropriate action on establishing procedures for solicitation of bids on behalf of the District. Mr. Belzung is working with the District in establishing proper procedures for the solicitation of bids.**

- 5.4 Discussion and appropriate action on the Geronimo Village Volunteer Fire Department Monthly Reports to the District.
- A. Monthly Activity Report. Mr. Brown informed the Board that calls to the South end of the District were taking longer to respond to. Commissioner Kolar requested that they try their best to keep the response time low. Commissioner Partee made a motion to accept the Monthly Activity Report. Commissioner Martinez seconded the motion. Motion carried by a 3/0 vote in favor of.
 - B. Monthly Budget Report. Commissioner Partee made a motion to approve the Monthly Budget Report. Commissioner Martinez seconded the motion. Motion carried by a 3/0 vote in favor of. Commissioner Partee made a motion to approve an expenditure of \$ 39,809.00 to equip the fire trucks. Commissioner Martinez seconded the motion. Motion carried by a 3/0 vote in favor of.
 - C. Funding Request to the District. Commissioner Martinez made a motion to approve the funding request of \$ 44,745.00 for GVVFD. Commissioner Partee seconded the motion. Motion carried by a 3/0 vote in favor of.
- 5.5 Review, discussion and appropriate action on approving funding request from GVVFD (item 5.4.C.). Commissioner Partee made a motion to pay GVVFD a total of \$ 84554.21. (\$ 44,745.00 and the additional \$ 39,809.00 to equip the fire trucks) Commissioner Martinez seconded the motion. Motion carried by a 3/0 vote in favor of.

At this time, the Board took a short recess so that the Administrator could process the checks for GVVFD.

THE BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 2 BOARD RECESSED TO CONDUCT A MEETING OF THE DISTRICT 2 FIRE & RESCUE BOARD.

6. CONVENED AS BOARD OF DIRECTORS, DISTRICT 2 FIRE & RESCUE.

RECONVENED THE BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 2 BOARD TO ORDER AT 8:44 P.M.

7. Discussion and appropriate action on any funding request from District 2 Fire & Rescue. Commissioner Partee made a motion to approve a funding request of \$ 125,000.00 from D2FR. Commissioner Martinez seconded the motion. Motion carried by a 3/0 vote in favor of.
8. FINANCIAL REPORT.

- 8.1 Review of the Financial Report & Tax Revenues collected year to date. The Board was informed that the Tax Assessor/Collector cost for collecting the District's taxes was approximately \$ 7,314.86. Commissioner Martinez made a motion to accept the Financial Report. Commissioner Partee seconded the motion. Motion carried by a 3/0 vote in favor of.
- 8.2 Discussion and appropriate action on any funding requests from District 2 Fire & Rescue. This item was already covered in an earlier agenda item.
- 8.3 Action to pay the outstanding bills due for the month. Commissioner Partee made a motion to pay the outstanding bills and upcoming AT&T, rent and payroll. Commissioner Martinez seconded the motion. Motion carried by a 3/0 vote in favor of.
9. Determine the agenda, date and time for the next Board Meeting. The next meeting is scheduled for December 18, 2008 at 7:00 P.M.
10. Adjourn. Commissioner Martinez made a motion to adjourn. Commissioner Partee seconded the motion. Motion carried by a 3/0 vote in favor of. Meeting adjourned at 8:53 P.M.

ATTEST:



Mr. Frank Partee
Secretary/Treasurer



Ms. Gloria Salinas
Administrator