

**Bexar County
Emergency Services District No. 2
Meeting Minutes
January 21, 2010
7:00 P.M.**

Bexar County Emergency Services District No. 2 conducted a meeting at the District Office located on 11511 Potranco Road, San Antonio, Texas 78253, Thursday, January 21, 2010 at 7:00 P.M. and discussed the following;

1. Commissioner Kolar called the Bexar County Emergency Services District No. 2 Meeting to Order at 7:01 P.M. and established a quorum with all members present.
 - A. The Pledge of Allegiance was recited.
2. Citizen's Public Forum. (3 minute time limit per individual) 3 citizens spoke during this segment.
3. Approval of the Meeting Minutes from the following dates; November 19, 2009, November 30, 2009, December 21, 2009 & December 24, 2009. Commissioner Partee made a motion to approve the meeting minutes. Commissioner Panter seconded the motion. Motion carried by a 5/0 vote in favor of.
4. Discussion and appropriate action on keeping GVVFD as a 501(c)3 Volunteer Fire Department Service Provider. Commissioner Partee made a motion to keep GVVFD as a 501(c)3. Commissioner Panter seconded the motion. Motion carried by a 5/0 vote in favor of.
5. OLD BUSINESS:
 - 5.1. Discussion and appropriate action on the Geronimo Village Volunteer Fire Department Monthly Reports to the District.
 - A. Monthly Activity Report. The Monthly Activity Report was given to the Board. Commissioner Partee made a motion to accept the Monthly Report with a notation on the purchase of the cascade bottles requiring 3 bids. Commissioner Ninan seconded the motion. Motion carried by a 5/0 vote in favor of.
 1. Report by Fire Chief Hoeffner on a structure fire in the West Creek subdivision. This report was given to the Board by Mr. T. Wortes.
 - B. Monthly Budget Report. The dumpster bill of \$ 105.29 was denied. Commissioner Partee made a motion to accept the budget report with the dumpster bill removed. Commissioner

Brown seconded the motion. Motion carried by a 5/0 vote in favor of.

- C. Presentation of the GVVFD Funding Request to the District based on their Monthly Budget Report. Commissioner Partee made a motion to not pay Allied Waste Service and to further discuss the electric bill. Commissioner Brown seconded the motion. Motion carried by a 5/0 vote in favor of.

- 5.2. Review, discussion and appropriate action on approving funding request from GVVFD. Commissioner Partee made a motion to pay GVVFD \$ 79,243.73. Commissioner Panter seconded the motion. Motion carried by a 5/0 vote in favor of.

At this time, the Board took a short recess so that the Administrator could process any checks for GVVFD.

- 6. Convened as Board Members of District 2 Fire & Rescue.

Reconvened as Board Members of ESD No. 2 at 10:36 P.M.

7. **NEW BUSINESS:**

- 7.1 Discussion and appropriate action on the following items;

- A. Reduction of GVVFD's FY 2010 Salary Budget Line Item to reflect the transfer of personnel salaries back into the ESD No. 2 FY 2010 Budget. This item was deferred.

(For the following, Commissioner Panter made a motion to combine items B., C. and D. and not hire a fire chief for ESD No. 2. Commissioner Partee seconded the motion. Motion carried by a 5/0 vote in favor of.)

- B. To accept employment applications for the position of Fire Chief.
- C. To conduct job interviews for the position of Fire Chief.
- D. To hire a Fire Chief.
- E. Adoption of the National Fire Protection Association applicable Codes & Standards. (Guidelines & benchmarks as established by the NFPA.) Commissioner Panter made a motion to adopt the guidelines and benchmarks. Commissioner Partee seconded the motion. Motion carried by a 5/0 vote in favor of.

8. **FINANCIAL REPORT.**

- A. Review of the Financial Report. Commissioner Partee reviewed the Report on behalf of the Board. Commissioner Panter made a motion

to accept the Financial Report. Commissioner Brown seconded the motion. Motion carried by a 5/0 vote in favor of.

- B. Possible amendment to the District's FY 2010 Budget to show a salary line item from the funds that will be transferred back from GVVFD's budget. (These funds will later be transferred to D2FR to pay for its employees.) This item was deferred.
 - C. Action to pay the outstanding bills due for the month. Commissioner Partee made a motion to pay the bills. Commissioner Panter seconded the motion. Motion carried by a 5/0 vote in favor of.
 - D. Approval of any funding requests from District 2 Fire & Rescue. Commissioner Partee made a motion to approve a funding request of \$ 400,000.00 from D2FR. Commissioner Panter seconded the motion. Motion carried by a 5/0 vote in favor of.
9. Election of Officers. Commissioner Brown made a motion to have the same individuals hold the same office as in D2FR
10. Determine the agenda, date and time for the next Board Meeting. The next meeting is set for February 15, 2010 with the GVVFD Board and February 18, 2010 for the regular meeting.
11. Adjourn. Commissioner Partee made a motion to adjourn. Commissioner Ninan seconded the motion. Motion carried by a 5/0 vote. Meeting adjourned at 10:55 P.M.

ATTEST:

Mr. Frank Partee
Secretary/Treasurer

Ms. Gloria Salinas
Administrator