

**Bexar County
Emergency Services District No. 2
Meeting Minutes
February 24, 2011
7:00 P.M.**

Bexar County Emergency Services District No. 2 conducted a meeting at the District Office located on 7045 Old Talley Road, San Antonio, Texas 78253, and discussed the following;

1. Commissioner Panter called the Bexar County Emergency Services District No. 2 Meeting to Order at 7:05 P.M. and established a quorum. Commissioner Logan was unable to attend.
 - A. The Pledge of Allegiance was recited.
2. Citizen's Public Forum. (3 minute time limit per individual) There were no citizens signed up to speak during this segment.
3. Approval of the Minutes from the January 20, 2011 meeting. Commissioner Brown made a motion to approve the minutes. Commissioner Partee seconded the motion. Motion carried by a 4/0 vote in favor of.
4. Review, discussion and appropriate action on approving Geronimo Village Volunteer Fire Department's monthly funding request for services rendered to the District for the past month.
 - a. Summary by Secretary/Treasurer on the GVVFD Monthly Reports. Commissioner Partee gave the Board a short summary of the monthly reports submitted.
 - b. Motion to approve monthly payment to GVVFD for services rendered. Commissioner Partee made a motion to approve the monthly payment to GVVFD for services rendered in the amount of \$ 42,724.32. Commissioner Brown seconded the motion. Motion carried by a 4/0 vote in favor of.

THE BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 2 BOARD WILL RECESS TO CONDUCT A MEETING OF THE DISTRICT 2 FIRE & RESCUE BOARD.

6. Convene as Board members of District 2 Fire & Rescue. The Board recessed at 7:09 P.M. to convene the District 2 Fire & Rescue meeting.

RECONVENE THE BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 2 BOARD TO ORDER. The Board reconvened at 9:03 P.M.

7. Discussion, updates and appropriate action on the following;

- a. **Communicate with all Commissioners before finalizing any emergency meeting other than the regular meeting. It was agreed by the Board that Commissioner Partee will either text and/or email all Board members prior to setting up any meetings.**
 - b. **Authorize funding to District No. 2 Fire & Rescue to make purchase of Engine. (trade-in and purchase 2010 Engines/Pumpers.) This item was deferred until the March meeting.**
 - c. **Authorize transfer of funds to District No. 2 Fire & Rescue for the following;**
 1. **For ADT/payroll. Commissioner Partee made a motion to transfer \$ 50,000.00 into a new payroll bank account. Commissioner Ninan seconded the motion. Motion carried by a 4/0 vote in favor of.**
 2. **Two (2) mini-pumpers. Commissioner Partee made a motion to transfer \$ 285,000.00 for two mini-pumpers. Commissioner Brown seconded the motion. Motion carried by a 4/0 vote in favor of.**
 3. **Uniforms. Commissioner Partee made a motion to transfer \$ 3,500.00 for uniforms (t-shirts & badges). Commissioner Ninan seconded the motion. Motion carried by a 4/0 vote in favor of.**
 4. **Equipment (software such as Firehouse, etc.) Commissioner Partee made a motion to transfer \$ 29,000.00 for software and all necessary related equipment. Commissioner Ninan seconded the motion. Motion carried by a 4/0 vote in favor of.**
- 8. FINANCIAL REPORT.**
- a. **Review of the Financial Report. Commissioner Partee reviewed the financial report with the Board and answered a few questions.**
 - b. **Action to pay the outstanding bills due for the month. Commissioner Partee made a motion to pay the outstanding bills due for the month. Commissioner Brown seconded the motion. Motion carried by a 4/0 vote in favor of.**
 - c. **Update to the board on the funds invested in money market accounts and/or Certificates of Deposit. Commissioner Partee informed the Board that the Wells Fargo account was closed and that a new account was opened at River City Credit Union.**
- 9. Determine the agenda, date and time for the next meeting. The next meeting is tentatively scheduled for March 17, 2011.**
- 10. Adjourn. Commissioner Partee made a motion to adjourn. Commissioner Brown seconded the motion. Motion carried by a 4/0 vote in favor of. Meeting adjourned at 9:37 P.M.**

ATTEST:

Mr. Frank Partee
Secretary/Treasurer

Ms. Gloria Salinas
Administrator