

**Bexar County  
Emergency Services District No. 2  
Meeting Minutes  
December 18, 2008  
7:00 P.M.**

Bexar County Emergency Services District No. 2 conducted a meeting at the District Office located on 11511 Potranco Road, San Antonio, Texas 78253, Thursday, December 18, 2008 at 7:00 P.M. and discussed the following;

1. Commissioner Kolar called the Bexar County Emergency Services District No. 2 Meeting to Order at 7:10 P.M. and established a quorum. Commissioner Ninan was unable to attend.
  - A. The Pledge of Allegiance was recited
2. Citizen's Public Forum. (3 minute time limit per individual) There was no one signed up to speak.
3. Approval of Meeting Minutes from November 20, 2008 meeting. Commissioner Martinez made a motion to approve the meeting minutes. Commissioner Partee seconded the motion. Motion carried by a 3/0 vote in favor of.
4. Report by President Kolar on items of interest to the Board. Commissioner Kolar spoke about the purchase of the 6X vehicle being made. There was a general update on the progress of the Fire Station but that item was to be covered under D2FR.
5. OLD BUSINESS:
  - 5.1 Updates, discussion and appropriate action on establishing procedures for solicitation of bids on behalf of the District. Commissioners Kolar and Partee have been working with Mr. Belzung in establishing procedures for the solicitation of bids.
  - 5.2 Discussion and appropriate action on the Geronimo Village Volunteer Fire Department Monthly Reports to the District. Commissioner Kolar stated that he was concerned about some of the prices for leather boots and bunker gear. The Chief assured him the price for the boots was worthy of the cost. GVVFD brought up the fact that safety vests must be worn by all personnel at a scene that is now required by Federal Law. Commissioner Partee made a motion to approve up to \$1,368 on the purchase of safety vest for GVVFD
    - A. Monthly Activity Report. Commissioner Partee made a motion to accept the Monthly Activity Report. Commissioner

Martinez seconded the motion. Motion carried by a 3/0 vote in favor of.

- B. **Monthly Budget Report.** The Board was informed that the insurance had been revised and updated.
- C. **Funding Request to the District.** GVVFD brought up the fact that safety vest must be worn by all personnel at a scene that is now required by Federal Law. Commissioner Partee made a motion to approve up to \$1,368 on the purchase of safety vests for GVVFD. Commissioner Martinez seconded the motion. Motion carried by 3/0 vote in favor of. After the Board reviewed GVVFD expenditures for the month, Commissioner Partee made a motion to approve their funding request \$83,252.00. Commissioner Martinez seconded the motion. Motion carried by a 3/0 vote in favor of.

- 5.3 **Review, discussion and appropriate action on approving funding request from GVVFD (item 5.2.C.).** Commissioner Martinez made a motion to approve and reimburse GVVFD for their monthly expenditures of \$ 83,252.00. Commissioner Partee seconded the motion. Motion carried by a 3/0 vote in favor of.

**At this time, (7:53 P.M.) the Board took a short recess so that the Administrator could process the check for GVVFD.**

**THE BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 2 BOARD RECESSED TO CONDUCT A MEETING OF THE DISTRICT 2 FIRE & RESCUE BOARD.**

- 6. **CONVENED AS BOARD OF DIRECTORS, DISTRICT 2 FIRE & RESCUE.**

**RECONVENED THE BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 2 BOARD TO ORDER AT 8:38 P.M.**

- 7. **NEW BUSINESS:**

- 7.1 **Discussion and appropriate action on Board members attending the annual SAFE-D meeting in Austin, Texas on January 29-31, 2009.** Commissioner Partee made a motion for the Board to attend the conference and be reimbursed any expenditures for the SAFE-D meeting. Commissioner Martinez seconded the motion. Motion carried by a 3/0 vote in favor of.
- 7.2 **Discussion and appropriate action working with members of the GVVFD Board on the following;**
  - A. **Recruiting of more volunteers to work at the fire stations;** two members of the GVVFD Board and the Fire Chief discussed several options that they were looking at to entice volunteers.

1. Offer incentives (gift cards, awards, standby pay). Both Commissioners Kolar and Partee suggested that GVVFD look at the system at CY-Fair in Houston and see how they work their incentives. Mr. Brown will look into this in the near future.

B. Irresponsible driving of department vehicles by members of the GVVFD staff. Commissioner Kolar requested that this item be placed on the agenda after quite a number of calls that the District Office has received about citizens complaining that fire vehicles are speeding or running them off the road.

1. Excessive speed. The President of the GVVFD Board informed the Board that there are policies in place that address these issues and that there is and will be strict enforcement.

2. Failure to yield right of way. Issues 2.A and 2.B were addressed in the item above. Commissioner Partee stated that should this continue, paid firefighters should be terminated as well as volunteers after they are brought in and spoken to. Commissioner Partee made a motion that the District will support the GVVFD Board to discipline all apparatus drivers as needed. Commissioner Martinez seconded the motion. Motion carried by a 3/0 vote in favor of.

A. 10-10 code.

B. Code 3's.

## 8. FINANCIAL REPORT.


8.1 Review of the Financial Report & Tax Revenues collected year to date. Commissioner Martinez made a motion to accept the Financial Report. Commissioner Partee seconded the motion. Motion carried by a 3/0 vote in favor of.

8.2 Discussion and appropriate action on any funding requests from District 2 Fire & Rescue. Commissioner Partee made a motion to approve the funding request from D2FR for \$ 100,000.00. Commissioner Martinez seconded the motion. Motion carried by a 3/0 vote in favor of.

8.3 Action to pay the outstanding bills due for the month. Commissioner Partee made a motion to pay the bills. Commissioner Martinez seconded the motion. Motion carried by a 3/0 vote in favor of.

9. Determine the agenda, date and time for the next Board Meeting. The next meeting will be scheduled for January 15, 2009.
10. Adjourn. Commissioner Martinez made a motion to adjourn. Commissioner Partee seconded the motion. Motion carried by a 3/0 vote in favor of. Meeting adjourned at 9:15 P.M.

ATTEST:

  
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Ms. Gloria Salinas  
Administrator

  
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Mr. Frank Partee  
Secretary/Treasurer