

**Bexar County
Emergency Services District No. 2
Notice of Meeting
March 24, 2015
6:00 P.M.**

Bexar County Emergency Services District No. 2 will conduct a meeting at the District Office located on 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following;

- 1. Call the Bexar County Emergency Services District No. 2 Meeting to Order and establish a quorum.**
 - a. The Pledge of Allegiance.**
- 2. Citizen Public Forum. (Individuals will have 3 minutes to address the Board.)**
- 3. Election of Officers.**
 - a. Approval to combine the office of Secretary and Treasurer.**
 - b. Election of officers.**
- 4. Approval to sign new bank signature cards.**
- 5. Approval of the Minutes from the February 24 and the March 4, 2015 meetings.**
- 6. Discussion, updates and/or action on the following items;**
 - a. Discussion and action on possible Designation of Local Government Records Management Officer and policies related to the District's Records Retention Policy and applicable law.**
 - b. Acceptance of the Perez Project Consulting Professional Service Proposal to develop the District's Strategic Master Plan.**
 - c. Update on the temporary housing at Station 121.**
 - d. Develop a credit card policy for purchases made via telephone and /or the internet not to exceed \$500.00 without Board approval.**
 - e. Chief Khalaf reimbursement of 722 miles driven in his personal vehicle.**
 - f. Approval of wire transfer procedures.**
 - 1. Select option to be utilized at Frost Bank.**

