

**Bexar County
Emergency Services District No. 2
Meeting Minutes
July 10, 2014
11:00 A.M.**

Bexar County Emergency Services District No. 2 conducted a meeting at the District Office located on 7045 Old Talley Road, San Antonio, Texas 78253, and discussed the following;

1. Commissioner Perez called the Bexar County Emergency Services District No. 2 Meeting to Order at 11:00 A.M. and established a quorum with all 4 members present.
 - a. The Pledge of Allegiance was recited.
2. Citizen Public Forum. (Individuals will have 3 minutes to address the Board.) There weren't any citizens present during this segment.
3. Approval of the Minutes from the June 19, 2014 meeting. Commissioner Lemanski made a motion to approve the minutes. Commissioner Valdez seconded the motion. Motion carried by a 4/0 vote in favor of.
4. FINANCIAL REPORT.
 - a. Review of the Financial Report. The Board reviewed the financial reports of the District and noted that it was very important to keep expenditures to a minimum as the fiscal year comes to an end.
 - b. Action to pay the outstanding bills due for the month. Commissioner Valdez made a motion to pay the bills. Commissioner Lemanski seconded the motion. Motion carried by a 4/0 vote in favor of.
 - c. Update on the FY 2015 Budget process. The Board went over the proposed FY 2015 Budget and decided to add certain items for the fire department to improve service and ensure firefighters safety.
5. Discussion, updates and/or appropriate action on the following;
 - a. Update on the hiring of the National Fire Services Office to prepare for an ISO inspection. The department ISO rating is currently a 4/8 and is attempting to have it lowered to a 2 within the area. The consultant from NFSO will be surveying the area within the next 60 days and will be escorted by two of our officers. No further updates.
 - b. Update on the loan for the 3 new vehicles to be financed by either Government Capital or Generations Credit Union. Commissioner

Perez is going to be contacting Schertz Bank to refinance the existing loan and add the new vehicles to that loan.

- c. Ratify the purchase of any items (computer, office equipment and/or vehicle repair that may have totaled over the \$ 2,000.00 limit over the past 12 months. Commissioner Valdez made a motion ratifying purchases over the past 12 months. Commissioner Lemanski seconded the motion. Motion carried by a 4/0 vote in favor of.
 - d. Ratify the installation and rental of surveillance equipment operating at the Pleasanton Road Fire Station. (Station 163) Commissioner Brown made a motion ratifying the installation and rental of surveillance equipment operating at station 163. Commissioner Lemanski seconded the motion. Motion carried by a 4/0 vote in favor of.
 - e. Approval for the expenditure of the July 26 ESD Employee Appreciation Barbeque to be held at the Central Station. Commissioner Lemanski made a motion approving the expenditure of the Appreciation Barbeque to be held at the Central Station. Commissioner Valdez seconded the motion. Motion carried by a 4/0 vote in favor of.
 - f. Update on the moving of District 2 Fire & Rescue operations into the Bexar County Emergency Services District No. 2 entity. The only item that D2FR will be financially responsible for are any loans for equipment and/or property that have been financed.
 - g. Presentation by Commissioner Lemanski on the conference that he attended in June 2014. Commissioner Lemanski gave the Board a report on the conference that he attended in June. It was very informative.
6. Chief's Report.
- a. Update on training status. Chief Castillo gave the Board a briefing on Chief Sandoval's training platforms and how well the online continuing education platform is working out. The department is saving money by the firefighters working on computer versus paying them to show up for training. The Chief also spoke about the medical training that Chief Wortes is providing to the firefighters. The Board was pleased with the efforts and results.
7. Identify possible agenda items, date and time for the next meeting. At the September meeting, the Board will be amending the FY 2014 Budget.
8. Adjourn. With no further business before the Board, Commissioner Brown made a motion to adjourn. Commissioner Lemanski seconded the motion. Motion carried by a 4/0 vote in favor of. Meeting adjourned at 2:31 P.M.

ATTEST:

Ms. Valerie Valdez
Secretary/Treasurer

Ms. Gloria Salinas
Administrator